

Requirements for Change of Name/Address of Registered Owner



THE COMMONWEALTH OF THE BAHAMAS

REQUIREMENTS FOR CHANGE OF NAME/ADDRESS OF REGISTERED OWNER

Listed below are the documents which are required to be forwarded to the Authority to change the name and/or address of a Bahamian registered ship owner.

All application forms are required in original, unless indicated otherwise.

		Provided	Date
Application Forms Required			
	Registration of Managing Owners	Form R104	
	URCA Ship Radiocommunications Licence Application	Form R108	
	Copy of Amendments to the CSR Form 2	CSR Form 2	
*	Application for MLC 2006 DMLC - Part 1	Form R109	
Other Documents Required			
	Updated Certificate of Incorporation issued by Companies House/Commercial Registry (or other applicable body). Along with the Certificate of Incumbency, where applicable		
	Written notification on company letterhead by or on behalf of the owner advising of the change in name and/or address of the registered owner - to be provided where updated constitutional corporate documents by the law of that country are not required to be issued by Companies House/Commercial Registry (or other applicable body). If the notification is executed under Power of Attorney (POA), a copy of the notarised (POA) must be presented also.		
*	Certificate of Entry		
*	Certificate of Insurance of Seafarer Repatriation Costs and Liabilities under Regulation 2.5.2		
*	Certificate of Insurance of Shipowners' Liability under Regulation 4.2		
	Blue Card for Bunker CLC (All vessels over 1000 GT)		
	Blue Card for Oil Pollution Damage CLC (Tankers only)		
	Blue Card for Wreck Removal CLC (All vessels over 300 GT)		
Additional Documents Required for Cross-border Jurisdiction			
	Copy of the Certificate of Discontinuance from previous jurisdiction		
	Copy of Continuance from new jurisdiction		
	Written acknowledgement from the registered Mortgagee regarding the change of domicile of the Registered Owner		
Other			
	Fees (Please see BMA Bulletin No. 81)		
Documents to be Re-issued			
	Certificate of Registry		
	Radio Licence		
	Continuous Synopsis Record		
	Bunker CLC (All vessels over 1000 GT)		
	Oil Pollution CLC (Tankers only)		
	Wreck Removal CLC (All vessels over 300 GT)		
*	DMLC – Part 1		
*	MLC Statement of Acceptance		

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Additional guidance:

1. Proof of Insurance

- a) Adequate insurance coverage from the effective date of the change evidenced on the Blue Cards and Certificates of Insurance.

* The Application for DMLC - Part 1, Certificate of Entry and Insurance Certificates evidencing compliance with MLC, 2006 (As Amended) Regulations 2.5.2 and 4.2 are required to update our records. Please note the DMLC - Part 1 and MLC Statement of Acceptance may not need to be re-issued.

Application forms and additional information are available on the BMA website: www.bahamasmaritime.com or contact the BMA at reg@bahamasmaritime.com