



INFORMATION BULLETIN No. 02

PUBLIC HOLIDAYS

Guidance and Instructions for Ship-owners, Managers, Masters, Bahamas Recognised Organisations and Bahamas Approved Nautical Inspectors

Note: This Bulletin is to be read in conjunction with BMA Information Bulletin No. 07

1. Introduction

This Bulletin lists the public holidays during **2012** when the BMA offices will be closed for business.

2. Normal Office hours

The BMA's normal office hours are, with the exception of dates referenced in *Section 4*, Monday to Friday:

London:	09:30 - 17:30	
Nassau:	09:00 - 17:00	(1400 – 2200 UTC)
New York:	09:00 - 17:00	(1400 – 2200 UTC)
Hong Kong	09.30 – 17.30	(0130 – 0930 UTC)

3. Emergency contact when Offices are closed

3.1 At the times when Offices are closed and in cases of a genuine emergency, the Emergency Response Officer's mobile telephone number is:

+44 (0)7977 471 220

3.2 This number is intended for use in emergencies and must not be used for routine matters which can be handled within the normal office hours listed in *paragraph 2* above.

3.3 It is to be noted that any aspect of statutory survey and certification (or associated deficiency), including non-compliance identified during an inspection (flag or port state), does not constitute an emergency. In such non-emergency cases, Managers should liaise directly with the party that issued the affected certificate.

3.4 The Emergency Response Officer is unable to issue a Certificate of Receipt of Application (CRA) in connection with applications received for Bahamas STCW endorsement.

4. Dates of Public holidays - 2012

Public Holidays	Office status			
	London	Nassau	New York	Hong Kong
Monday 2nd January New Year's Day	CLOSED	CLOSED	CLOSED	CLOSED
Monday 16th January US – Martin Luther King			CLOSED	
Monday 23rd January Lunar New Year				CLOSED
Tuesday 24th January Lunar New Year - 2 nd Day				CLOSED
Wednesday 25th January Lunar New Year - 3 rd Day				CLOSED
Monday 20st February US - Presidents Day			CLOSED	
Wednesday 4th April Ching Ming Festival				CLOSED
Friday 6th April Good Friday	CLOSED	CLOSED	CLOSED	CLOSED
Monday 9th April Easter Monday	CLOSED	CLOSED	CLOSED	CLOSED
Monday 1st May HK – Labour Day				CLOSED
Monday 7th May UK – May Day	CLOSED			
Monday 28th May Whit Monday US – Memorial Day	CLOSED	CLOSED	CLOSED	CLOSED
Friday 1st June BAH – Labour Day	CLOSED	CLOSED	CLOSED	CLOSED
Monday 4th June UK - Spring BH	CLOSED			
Tuesday 5th June Diamond Jubilee BH	CLOSED			
Monday 2nd July Establishment Day				CLOSED
Wednesday 4th July US – Independence Day			CLOSED	
Tuesday 10th July BAH - Independence Day	CLOSED	CLOSED	CLOSED	CLOSED
Monday 6th August Emancipation Day	CLOSED	CLOSED	CLOSED	CLOSED
Monday 27th August UK – Summer BH	CLOSED			
Monday 3rd September US – Labour Day			CLOSED	
Monday 1st October Mid Autumn Festival				CLOSED
Tuesday 2nd October National Day				CLOSED
Monday 8th October US – Columbus Day			CLOSED	
Friday 12th October Discovery Day	CLOSED	CLOSED	CLOSED	CLOSED
Tuesday 23rd October Chung Yeung Festival				CLOSED
Monday 12th November US - Veteran's Day			CLOSED	
Thursday 22nd November US – Thanksgiving Day			CLOSED	
Tuesday 25th December Christmas Day	CLOSED	CLOSED	CLOSED	CLOSED
Wednesday 26th December Boxing Day	CLOSED	CLOSED	CLOSED	CLOSED

5. Revision History

Rev.8 (07 December 2011)